



# Annual Vestry & Parochial Church Meeting

Sunday 23rd April 2017

## VESTRY MEETING AGENDA

1. Apologies for Absence
2. Minutes of 2016 meeting to be approved
3. Election/Appointment of Churchwardens

## APCM AGENDA

- Minutes of 2016 meeting to be approved.
- Electoral Roll Officer's Report and Appointment.
- 2016/17 Reports  
*Written reports appear in the booklet. Questions are welcome.*
- Financial Report.
- Appointment of an Independent Examiner.
- Election of up to **three** Deanery Synod Representative to serve for **three** years
- Election of up to **four** lay PCC members to serve for **three** years
- Approval of Sidespeople for 2017-18.
- Vicar's report
- Any Other Business – including dates  
... of Churchwardens appointment  
... for first PCC meeting of new session

# Minutes of St Luke's APCM held on 24th April 2016

## VESTRY MEETING

Trevor was in the chair and started the meeting with prayer. He then went on to thank everyone who had helped during the interregnum.

### 1. **Apologies for absence:**

Alison Bayliss, Moira Bewick, Mark Comer, Mary Cousins, Alastair and Sheila Dunn, Pam Hutchinson, Sue Morgan-Williams, Sue and David Rushton, Martin Sheppard, Mark and Simon Reilly-Usher, James Tyler, Stewart Vaughan, Anne Ventress, Andrew and Liz Village, Lesley Wilkinson.

### 2. **Minutes of the 2015 meeting to be approved**

The minutes were agreed as an accurate record.

*Proposed:* Sarah Daniel,

*Seconded:* Alfreda Alderson.

### 3. **Election/appointment of Churchwardens –**

Two nominations have been received:

**Elaine Hill –**

*Proposed:* Sue Morgan-Williams,

*Seconded:* Geoffrey Williams.

**David Smallwood –**

*Proposed:* Sally Maybridge,

*Seconded:* Mark Comer.

They were therefore appointed as churchwardens.

## ANNUAL PAROCHIAL CHURCH MEETING

Elaine was in the chair.

### 1. **Minutes of the 2015 meeting to be approved.**

The minutes of the 2015 meeting were signed as an accurate record.

*Proposed:* Doreen Green,

*Seconded:* Peter Warry.

### 2. **Electoral role officer's report and appointment.**

Alfreda Alderson spoke to the report. There are 125 people on the electoral roll this year, this is four less than last year. Alfreda indicated that she was willing to continue as Electoral Roll officer and she was therefore reappointed by the meeting.

*Proposed:* Carol Lawson,

*Seconded:* Lynn Comer.

### 3. **2015/16 Reports**

Questions were invited on the reports in the APCM booklet.

There were no questions.

### 4. **Financial Report 2015 and Presentation of Accounts for Approval**

The accounts were presented and questions invited.

Alfreda Alderson proposed that the meeting accept the accounts.

Seconded by Jennifer Carter-Shaw and approved by the meeting.

David spoke to the meeting and emphasised that we have been running a deficit budget for the last four years and this cannot continue. It is hoped that the Giving in Grace Initiative will remedy this.

**5. Appointment of Independent Examiner**

David Smallwood proposed Steve Logun as the Independent Examiner for next year, seconded by Sarah Daniel. Steve accepted the nomination. The meeting agreed that he be appointed as independent examiner.

**6. Election of a Deanery Synod Representative to serve for one year**

A nomination was received for:

**Carol Lawson:**

*Proposed by:* Helen Warry, *Seconded by:* Pamela Hutchinson

This candidate was therefore elected.

**7. Election of up to four lay PCC members to serve for three years.**

Nomination were received for:

Alfreda Alderson

*Proposed by:* Geoffrey Williams, *Seconded by:* Marjorie Sharp

Jennifer Carter-Shaw

*Proposed by:* Geoffrey Williams, *Seconded by:* Sarah Daniel

Liz Davies

*Proposed by:* Carol Lawson, *Seconded by:* Gillian Tyler

Barbara Martin

*Proposed by:* Lynn Comer, *Seconded by:* Lesley Wilkinson

Stewart Vaughan

*Proposed by:* David Smallwood, *Seconded by:* Pamela Hutchinson

There was a vote to decide the four places.

The following candidates were elected:

Alfreda Alderson, Jennifer Carter-Shaw, Liz Davies, Barbara Martin

Elaine thanked Stewart for his contribution to the life of the PCC.

**8. Approval of the appointment of Sidespeople**

Elaine asked if anyone would like to volunteer to go on the sidespersons rota and said that for those who haven't been sidespeople before training would be given. Elaine was asked if we needed more sidespeople and confirmed that we do. Elaine and David explained about the duties of a sidesperson and emphasised that the most important duty was to be a friendly and welcoming face when people were arriving at church. There were no volunteers at the meeting.

David proposed the following people should be accepted as sidespeople, seconded by Helen Warry and this was agreed by the meeting.

Pat Adams	Alfreda Alderson	Mark Comer
Joyce Costello	Doreen Green	Mary Halliday
Pam Hutchinson ( <i>Evensong</i> )		Anne Lockitt
Lee Sculthorp	Simon Reilly Usher	Gillian Tyler
Mike Tyler	Liz Village	Dave West
Pat West	Lesley Wilkinson	Geoffrey Williams
Mali Williams	Eileen Wishart	Pauline Wright

David thanked everyone who acted as sidespeople.

## 9. Any Other Business

- We have been sent a message from Jackie Doyle-Brett  
“I will be thinking of everyone as we begin this new PCC year, my prayers are with those newly elected officers and everyone who will be helping to keep St Luke’s running smoothly and I look forward to working with the PCC and everyone in the future”.
- David thanked the other members of the Finance group who have helped with the finances and accounts during the year. He thanked all who volunteer in church, the cleaners, volunteers at working day, those who provide food and drinks at events and on a Sunday morning and all those who help in all the many different ways.
- Steve Logun asked about grants for the new heating system and David confirmed that we are applying for grants and will be appealing for help from the congregation as well as using the legacy fund. It is hoped that the new heating system will be installed in September. David thanked Mike Tyler for all his work on the heating system.
- First meeting of PCC – Straight after the APCM.
- Church Warden’s Visitation dates – 18th May.
- The meeting concluded with prayers.



# St Luke the Evangelist Burton Stone Lane, York

## *Annual Report and Financial Statements of the Parochial Church Council for the Year Ended 31st December 2016*

*Incumbent:* Revd Jackie Doyle-Brett  
*Bank:* Co-operative Bank  
Manchester M60 1GP  
*Independent Examiner:* Mr Steven Logun  
66 Bootham Crescent, York

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Mothers' Union	
Tuesday Club	

*By God's grace St Luke's seeks to be a praying community, caring in Jesus' name for those with whom we live and work and, empowered by the Holy Spirit, sharing God's love and the reason for the hope that is within us.*



## Electoral Roll

There are **140** people on the Church Electoral Roll, of whom **64** are resident within the parish and **76** non-resident. We have had **18** new members added and three members who have died. This means there are **15** more members than last year.

## PCC Review of the Year

The PCC met eight times during the year this is fewer than in previous years as in September 2016 it was agreed that the PCC would meet every other month rather than monthly. The main topics of discussion during the year have been the Church heating system and the finances. We have also had regular reports on the Children's and Youth work, the Green Group, Social Committee and the Stewardship initiative along with the monthly Wardens' report, Treasurer's report, safeguarding report and Vicar's report. We also receive regular reports from the Deanery Synod representatives.

In September the PCC had an away day at Wydale Hall when we looked at plans for growing our church. This was a busy and exhausting day but very rewarding.

After the September PCC away day the PCC meetings have also included a 'mission' section after the business has been completed which has seen talks from Ros Brewer, lay chair of Scarborough Deanery and our LYCIG companion, on Leading Your Church Into Growth (LYCIG) from a local perspective and Revd. Richard Battersby who gave a presentation on mission shaped money as well as updates on Growing our Church and mission, evangelism and outreach.

St Luke's PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishop's guidance on safeguarding children and vulnerable adults).

As can be seen from the reports we have once again had a busy year at St Luke's with many events, including activities for children and young people, the introduction of the **4 everyone** family service and the dementia friendly service in addition to our usual services of worship.

If you want to find out more about what goes on at the PCC meeting please ask or alternatively why not consider standing as a PCC member.



*Growing Our Church Launch – January 2017*



*4 everyone service – February 2017*

## Vicar's Foreword

Last Easter Day you were announcing the arrival of your new vicar – and now here I am writing the foreword for the APCM booklet. My first thought is 'wow, that year went fast' and it certainly has! It has also been a busy year, full of exciting new things but not without its challenges – the heating condemned a major challenge! It has also been a year with many blessings.

As you will see from the following reports as a church we are reaching out and nurturing both those who regularly attend the church and the community beyond. We are also looking forward and thinking about how we can further develop our mission and ministry in the future.

I will pay tribute to various individuals and groups in my report at our Annual Parochial Church Meeting on the 23rd of April which I hope as many people as possible will attend, but in the meantime I hope you see in these

reports just how important each and every church member and volunteer is in the work and ministry of our church.

Our ongoing 'Growing Our Church' course has been well attended and we will be beginning to form our development plan for growth in the next few months. We certainly have plenty of opportunities for growth in this coming year and beyond, some of which I hope to feature in my report at the APCM. However, one thing that has been highlighted for me during my first year is just how blessed we are as a church. When I consider the resources we have; the people, the gifts, the talents, the buildings, the finances, the partnerships, the community... I am overwhelmed.

This does not mean life is always easy. Behind these blessings is a lot of hard work by a lot of people and there are clearly challenges we need to face. There is a role for everybody within our church and we need to help everybody to find their particular place. Maybe

as you read these reports you could have in the back of your mind whether there is a particular area of church life that you would like to find out just a little bit more and with which you may even like to become involved.

As we look to the future and begin to plan how to grow our church to build up the Body of Christ and grow in number, commitment, partnership, influence and Christ-likeness... my thought is I am 'truly blessed' and continue to thank God for calling me to St Luke's.

Yours

Jackie

*4 everyone in March*





# Independent examiner's report on the accounts

## Independent Examiner's Report

**Report to the trustees of**

**The Parish of St Luke The Evangelist**

**On accounts for the year ended**

31 December 2016	<b>Charity no (if any)</b>	
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**Respective responsibilities of trustees and examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

**Signed:**

**Date:**

16 March 2017

**Name:**

Steve Logun

**Relevant professional qualification(s) or body (if any):**

ACMA CGMA AAIA

**Address:**

66 Bootham Crescent, York, YO30 7AH

# St Luke's Parochial Church Council – Financial Statement for the Year Ended 31st December 2016

## FINANCIAL REVIEW 2016

### Receipts

Total receipts for ordinary unrestricted funds were £84,199 which is an increase of £7,200 over 2015, driven by the Giving in Grace Campaign held in April. Regular giving has risen by 17% though it is still represents 69% of our receipts. 49 individuals or couples responded to the campaign letter in April giving an additional £379 per week, that's about £19,500 per year. Unfortunately a few people have since left St Luke's reducing this figure by around £25/week.

Giving was generously supported by donations on Gift Day of nearly £14,000, restricted for the heating fund, which is the largest amount ever raised and even more remarkable given it was less than six months after Giving in Grace. These are phenomenal amounts and shows the commitment of people to the work of God at St Luke's for which the PCC appreciates the generosity of support shown by people in what continues to be financially challenging times. We remain ever grateful to Mums and Toddlers who continue to donate the commission from their photograph session to the church.

The children's work was supported by grant of £185 from the Sunday Schools Committee towards teaching materials. Clifton Ward Committee provided grants of £300 for Activity week, £885 to provide *Grapevine* which increased to £1,260 for 2017 and £291.42 for new noticeboards in the hall. Further grants worth were received towards the cost of the new heating system as

set out in the notes to the accounts. In addition the PCC took the decision to take out a £20,000 interest free loan over five years to enable the installation of the new heating system in advance of the winter period. Works were completed in November 2016.

Tax reclaimed under the Gift Aid scheme remains a significant contributor to our income at 16% even accounting for a small drop from last year. Restricted receipts include flower fund donations, children's work subscriptions and Pathfinder Weekend Away as well as the heating fund.

Hall lettings were down slightly on last year and with costs flat they still contributed £1,634 profit to church funds.

### Payments

The biggest single item of normal expenditure remains the Parish Share at £55,200 (68% of unrestricted payments) which funds stipends and housing for the clergy and support provided by the diocese. It is our way of supporting the mission of the wider church including that within our own Parish. Coupled with other payments it means that in excess of 78% were made to support the wider ministry.

Church running expenses are down dramatically due to changes in the copier lease and no quinquennial inspection costs. It is of no surprise that gas payments have reduced as we were unable to use the heating for most of the year. Also electricity costs were down. We also continue to benefit being in the church buying

energy basket. The need to continue to exercise good housekeeping by switching off unnecessary heating and lights is imperative.

Children's work payments were boosted by the purchase of new tables (£560) and the late payment for a projector and screen (£802) which was mostly paid for by a grant received in 2015.

The PCC meeting costs were the costs of the successful PCC away day at Wydale Hall in September.

The exceptional item of payments was the new heating system installed by Byfields at a cost of £59,888.40 and the relaying of the nave carpet at £530. There will be further remedial works costs to come in 2017.

### **Reserves**

The building fund and legacy funds were used to help pay for the installation of the new heating system. The Youth Fund was boosted by the grants for Children's work and activity week. The hall fund was used for minor repairs to the roof and guttering while the Mums & Toddler fund was donated to the church general funds.

### **Reserves Policy**

The PCC notes the Diocesan policy of maintaining reserves approximating to four months unrestricted payments. This would imply a suitable level of reserves of around £27,000 for St Luke's excluding major projects. Whilst the balance of unrestricted reserves and current account funds amounting to £8,300 at the year-end falls short of this requirement the PCC has made it a priority to replenish reserves. It is our policy to invest our funds balances with the CBF Church of England Deposit Fund.

### **Summary**

The PCC notes whilst the regular committed income is currently sufficient to meet monthly obligations it will continue to encourage good stewardship amongst members of the congregation. Indeed, had it not being for the exceptional item cost of the new heating system we would have run at a surplus this year. Despite the reserves being depleted the PCC recognizes the vulnerability of the financial situation and has managed to deliver a balanced budget for the first time in a number of years.

*David Smallwood*  
**Churchwarden – Finance**



## Receipts and Payments Account

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Receipts</b>					
Planned giving	58,475	—	—	58,475	48,355
Collections and other giving	4,330	14,965	—	19,295	6,184
Other voluntary receipts	3,750	14,922	—	18,673	7,389
Gift Aid recovered	12,796	—	—	12,796	13,085
Other receipts	—	596	—	596	32
Activities for generating funds	4,413	1,506	—	5,919	6,568
Investment Income	58	17	—	75	281
Receipts from church activities	2,659	1,226	—	3,885	3,465
<b>Total income</b>	<b>86,483</b>	<b>33,232</b>	<b>—</b>	<b>119,716</b>	<b>85,363</b>
<b>Payments</b>					
Cost of generating funds	190	550	—	741	731
Missionary and Charitable Giving	7,760	—	—	7,760	8,740
Parish Share	55,200	—	—	55,200	55,200
Clergy and Staffing costs	2,742	—	—	2,742	2,705
Church Running Expenses	11,932	3,797	—	15,729	18,265
Hall Running Costs	2,553	489	—	3,043	3,018
Church Repairs & Maintenance	—	60,421	—	60,421	—
Hall Repairs & Maintenance	—	—	—	—	3,862
New Building work	—	—	—	—	211
Governance Costs	445	—	—	445	30
<b>Total expenditure</b>	<b>80,824</b>	<b>65,258</b>	<b>—</b>	<b>146,083</b>	<b>92,763</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>5,658</b>	<b>(32,025)</b>	<b>—</b>	<b>(26,366)</b>	<b>(7,400)</b>
<b>Transfers</b>					
Gross transfers between funds - in	22,652	16,709	—	39,362	15,396
Gross transfers between funds - out	(36,709)	(2,652)	—	(39,362)	(15,396)
<b>Other recognised gains / losses</b>					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>(8,399)</b>	<b>(17,967)</b>	<b>—</b>	<b>(26,366)</b>	<b>(7,400)</b>
<b>Total funds brought forward</b>	<b>16,697</b>	<b>4,086</b>	<b>—</b>	<b>20,783</b>	<b>28,184</b>
<b>Total funds carried forward</b>	<b>8,298</b>	<b>(13,881)</b>	<b>—</b>	<b>(5,582)</b>	<b>20,783</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	8,298	—	—	8,298	4,872
<b>Designated</b>					
Building Fund	—	—	—	—	400
Legacy Fund	—	—	—	—	11,424
<b>Restricted</b>					
Building Fund	—	(17,484)	—	(17,484)	115
Flower Fund	—	—	—	—	—
Hall Building	—	383	—	383	868
Magazine Fund	—	1,260	—	1,260	—
Mums & Toddlers	—	—	—	—	427
Music Fund	—	347	—	347	397
Sunnydene	—	897	—	897	893
Youth Fund	—	715	—	715	1,384

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Bank current account	7,249	—	1,548	—	8,797	4,747
CCLA (CBF) deposit account	1,048	—	4,567	—	5,615	15,905
Cash in hand	—	—	136	—	136	136
<b>Totals</b>	<b>8,298</b>	<b>—</b>	<b>6,251</b>	<b>—</b>	<b>14,549</b>	<b>20,788</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Loans received	—	—	20,000	—	20,000	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>20,000</b>	<b>—</b>	<b>20,000</b>	<b>—</b>
<b>Liabilities - Agency accounts</b>						
Agency collections	—	—	132	—	132	—
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>132</b>	<b>—</b>	<b>132</b>	<b>—</b>
<b>Grand total</b>	<b>,298</b>	<b>—</b>	<b>(13,881)</b>	<b>—</b>	<b>(5,582)</b>	<b>20,788</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>MAGS - Magazine Fund</b>						
Restricted	—	2,145	885	—	—	1,260
<b>Sub-total for MAGS</b>	<b>—</b>	<b>2,145</b>	<b>885</b>	<b>—</b>	<b>—</b>	<b>1,260</b>
<b>General - General fund</b>						
Unrestricted	4,872	84,199	80,824	51	—	8,298
<b>Sub-total for General</b>	<b>4,872</b>	<b>84,199</b>	<b>80,824</b>	<b>51</b>	<b>—</b>	<b>8,298</b>
<b>FLOWER - Flower Fund</b>						
Restricted	—	287	365	78	—	—
<b>Sub-total for FLOWER</b>	<b>—</b>	<b>287</b>	<b>365</b>	<b>78</b>	<b>—</b>	<b>—</b>
<b>YOUTH - Youth Fund</b>						
Restricted	1,384	1,266	1,936	—	—	715
<b>Sub-total for YOUTH</b>	<b>1,384</b>	<b>1,266</b>	<b>1,936</b>	<b>—</b>	<b>—</b>	<b>715</b>
<b>MUSIC - Music Fund</b>						
Restricted	397	1	50	—	—	347
<b>Sub-total for MUSIC</b>	<b>397</b>	<b>1</b>	<b>50</b>	<b>—</b>	<b>—</b>	<b>347</b>
<b>BUILDING - Building Fund</b>						
Designated	400	—	—	(400)	—	—
Restricted	115	28,778	60,487	14,109	—	(17,484)
<b>Sub-total for BUILDING</b>	<b>515</b>	<b>28,778</b>	<b>60,487</b>	<b>13,709</b>	<b>—</b>	<b>(17,484)</b>
<b>Hall - Hall Building</b>						
Restricted	868	3	489	—	—	383
<b>Sub-total for Hall</b>	<b>868</b>	<b>3</b>	<b>489</b>	<b>—</b>	<b>—</b>	<b>383</b>
<b>Legacy - Legacy Fund</b>						
Designated	11,424	2,284	—	(13,709)	—	—
<b>Sub-total for Legacy</b>	<b>11,424</b>	<b>2,284</b>	<b>—</b>	<b>(13,709)</b>	<b>—</b>	<b>—</b>
<b>SUNNY - Sunnyside</b>						
Restricted	893	3	—	—	—	897
<b>Sub-total for SUNNY</b>	<b>893</b>	<b>3</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>897</b>
<b>MUMS - Mums &amp; Toddlers</b>						
Restricted	427	746	1,044	(129)	—	—
<b>Sub-total for MUMS</b>	<b>427</b>	<b>746</b>	<b>1,044</b>	<b>(129)</b>	<b>—</b>	<b>—</b>
<b>Grand total</b>	<b>20,783</b>	<b>119,716</b>	<b>146,083</b>	<b>—</b>	<b>—</b>	<b>(5,582)</b>

## Analysis of income and expenditure

### Planned giving

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Gift Aid – Bank	47,295	—	—	—	47,295	36,938
Gift Aid - Envelopes	6,626	—	—	—	6,626	6,373
GAYE	2,498	—	—	—	2,498	3,434
Other planned giving	2,056	—	—	—	2,056	1,608
<b>Total</b>	<b>58,475</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>58,475</b>	<b>48,355</b>

### Collections and other giving

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Loose plate collections	3,560	—	6	—	3,566	2,909
Regular Gift Days - Gift Aid	—	—	12,354	—	12,354	2,717
Regular Gift Days – Other	—	—	1,636	—	1,636	152
Donations Appeals etc. - Gift Aid	540	230	969	—	1,739	405
<b>Total</b>	<b>4,100</b>	<b>230</b>	<b>14,965</b>	<b>—</b>	<b>19,295</b>	<b>6,184</b>

### Other voluntary receipts

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving through church boxes	12	—	6	—	19	33
Refreshments	780	—	—	—	780	684
Donations, Appeals etc. – Other	666	—	409	—	1,076	509
Gifts of quoted securities	—	—	—	—	—	—
Legacies	—	2,000	—	—	2,000	—
Recurring grants	—	—	—	—	—	—
Non-recurring one-off grants	291	—	14,506	—	14,797	6,163
<b>Total</b>	<b>1,750</b>	<b>2,000</b>	<b>14,922</b>	<b>—</b>	<b>18,673</b>	<b>7,389</b>

### Gift Aid recovered

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Tax recoverable on Gift Aid	12,796	—	—	—	12,796	13,085
<b>Total</b>	<b>12,796</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>12,796</b>	<b>13,085</b>

### Other receipts

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Other funds generated	—	—	596	—	596	32
Insurance claims	—	—	—	—	—	—
Surplus - sales of fixed assets	—	—	—	—	—	—
<b>Total</b>	<b>—</b>	<b>—</b>	<b>596</b>	<b>—</b>	<b>596</b>	<b>32</b>

### Activities for generating funds

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Coffee Mornings, Concerts & events	834	—	1,506	—	2,340	1,535
Sunnydene Income	—	—	—	—	—	—
Bookstall sales - fund raising	111	—	—	—	111	—
Church hall lettings - fund raising	3,467	—	—	—	3,467	4,958
Magazine income - advertising	—	—	—	—	—	—
Parish magazine sales	—	—	—	—	—	—
Photocopy sales	—	—	—	—	—	75
<b>Total</b>	<b>4,413</b>	<b>—</b>	<b>1,506</b>	<b>—</b>	<b>5,919</b>	<b>6,568</b>

**Investment Income**

						<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>	<b>—</b>
Dividends	—	—	—	—	—	—	—
Bank and building society interest	4	54	17	—	75	—	131
Rent from lands or buildings	—	—	—	—	—	—	150
<b>Total</b>	<b>4</b>	<b>54</b>	<b>17</b>	<b>—</b>	<b>75</b>	<b>—</b>	<b>281</b>

**Receipts from church activities**

						<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>	<b>—</b>
Fees for weddings and funerals	1,449	—	—	—	1,449	—	2,198
Bookstall sales to promote objectives	—	—	—	—	—	—	—
Church hall lettings - objectives	1,210	—	—	—	1,210	—	—
Children's Work	—	—	150	—	150	—	—
Pathfinder Weekend	—	—	595	—	595	—	1,105
Activity Week	—	—	481	—	481	—	162
<b>Total</b>	<b>2,659</b>	<b>—</b>	<b>1,226</b>	<b>—</b>	<b>3,885</b>	<b>—</b>	<b>3,465</b>

<b>INCOME TOTAL</b>	<b>84,199</b>	<b>2,284</b>	<b>33,232</b>	<b>—</b>	<b>119,716</b>	<b>—</b>	<b>85,363</b>
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**Cost of generating funds**

						<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>	<b>—</b>
Fees paid to fund raisers	—	—	484	—	484	—	426
Costs of applying for grants	—	—	—	—	—	—	—
Costs of stewardship campaign	94	—	—	—	94	—	—
Costs of Coffee Mornings & other events	95	—	66	—	161	—	—
Investment management costs	—	—	—	—	—	—	60
Sunnydene Payments	—	—	—	—	—	—	245
Bookstall costs	—	—	—	—	—	—	—
<b>Total</b>	<b>190</b>	<b>—</b>	<b>550</b>	<b>—</b>	<b>741</b>	<b>—</b>	<b>731</b>

**Missionary and Charitable Giving**

						<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>	<b>—</b>
Giving to Missionary Societies	1,540	—	—	—	1,540	—	1,748
Giving - Relief and Development Agencies	1,600	—	—	—	1,600	—	1,748
Home Mission	1,155	—	—	—	1,155	—	1,311
Secular Charities	3,465	—	—	—	3,465	—	3,933
<b>Total</b>	<b>7,760</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>7,760</b>	<b>—</b>	<b>8,740</b>

**Parish Share**

						<b>Total</b>	
	<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>	<b>—</b>
Stipends Quota	—	—	—	—	—	—	—
Freewill Offering	55,200	—	—	—	55,200	—	55,200
<b>Total</b>	<b>55,200</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>55,200</b>	<b>—</b>	<b>55,200</b>

## Clergy and Staffing costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Assistant staff costs	24	—	—	—	24	19
Salary of Organist	1,794	—	—	—	1,794	2,089
Salary of PA to Incumbent	333	—	—	—	333	—
Salary of parish administrator	—	—	—	—	—	597
Working expenses of incumbent	165	—	—	—	165	—
Council tax	—	—	—	—	—	—
Vicarage Costs	(77)	—	—	—	(77)	—
Vicarage Water	316	—	—	—	316	—
Parsonage – water	—	—	—	—	—	—
Vicar's telephone	185	—	—	—	185	—
Visiting speakers / locums	—	—	—	—	—	—
<b>Total</b>	<b>2,742</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,742</b>	<b>2,705</b>

## Church Running Expenses

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Training	96	—	—	—	96	—
Parish training and mission	—	—	—	—	—	—
Children's Work	—	—	1,411	—	1,411	133
Activity Week	—	—	391	—	391	53
Pathfinder Weekend	—	—	693	—	693	1,061
Church running – insurance	1,909	—	—	—	1,909	1,737
Church office – telephone	24	—	—	—	24	—
Photocopier Service	247	—	—	—	247	725
Photocopier Lease	1,128	—	—	—	1,128	1,769
Organ / piano tuning	112	—	—	—	112	54
Church maintenance	2,218	—	45	—	2,264	3,718
Cleaning	—	—	—	—	—	—
Upkeep of services	1,637	—	370	—	2,007	1,665
Upkeep of churchyard	—	—	—	—	—	—
Administration	282	—	—	—	282	1,866
Refreshments	776	—	—	—	776	232
Church running – electric	732	—	—	—	732	1,033
Church running – gas	2,767	—	—	—	2,767	3,361
Church running - water	—	—	—	—	—	—
Church running – oil	—	—	—	—	—	—
Church running - heating and lighting	—	—	—	—	—	—
Magazine expenses	—	—	885	—	885	850
<b>Total</b>	<b>11,932</b>	<b>—</b>	<b>3,797</b>	<b>—</b>	<b>15,729</b>	<b>18,265</b>

## Hall Running Costs

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Hall running - electricity	—	—	—	—	—	—
Hall running – gas	929	—	—	—	929	1,171
Hall running - insurance	930	—	—	—	930	906
Hall running - maintenance	393	—	489	—	882	712
Hall Running - Cleaner	—	—	—	—	—	—
Hall running - telephone	—	—	—	—	—	—
Hall running – water	300	—	—	—	300	228
Hall running - heating and lighting	—	—	—	—	—	—
<b>Total</b>	<b>2,553</b>	<b>—</b>	<b>489</b>	<b>—</b>	<b>3,043</b>	<b>3,018</b>

## Church Repairs & Maintenance

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
Church major repairs - structure	—	—	—	—	—	—
Church major repairs - installation	—	—	60,421	—	60,421	—
Church interior/exterior decorating	—	—	—	—	—	—
<b>Total</b>	<b>—</b>	<b>—</b>	<b>60,421</b>	<b>—</b>	<b>60,421</b>	<b>—</b>

**Hall Repairs & Maintenance**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Hall + major repairs - structure	—	—	—	—	—	—
Hall + major repairs - installation	—	—	—	—	—	1,392
Hall + interior and exterior decorating	—	—	—	—	—	2,470
Other PCC property upkeep	—	—	—	—	—	—
Total	—	—	—	—	—	3,862

**New Building work**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
New building parsonage house	—	—	—	—	—	—
New building house for curate	—	—	—	—	—	—
New building Church	—	—	—	—	—	211
New building Hall	—	—	—	—	—	—
Total	—	—	—	—	—	211

**Governance Costs**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Governance costs examination/audit fee	15	—	—	—	15	30
PCC Meeting Costs	430	—	—	—	430	—
Total	445	—	—	—	445	30

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<b>EXPENDITURE TOTAL</b>	80,824	—	65,258	—	146,083	92,763
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<b>GRAND TOTAL</b>	3,374	2,284	(32,025)	—	(26,366)	(7,400)
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## Notes to the Accounts

### Collected on behalf of and remitted to Charities

(For information only. **Not** included in the accounts)

Toilet Twinning	135.01	
Yorkshire Air Ambulance (Funeral collection)	81.28	
Street Angels (Tues Club Book sales)	61.00	<u>277.29</u>

### Missionary and Charitable Giving

#### Overseas Charities:-

Toilet Twinning	60.00	
Christian Aid	1,540.00	
Church Mission Society	1,540.00	3,140.00

#### Home Charities:-

Arc Light Project	1,155.00	
Martin House	1,155.00	
Street Angels	1,155.00	
York MIND	1,155.00	<u>4,620.00</u>
		<u>7,760.00</u>

### Grants Received towards cost of New Heating System

Feoffees of St. Michael's Spurriergate	5,000.00	
All Churches Trust	1,875.00	
Diocese of York Church Building Grants	5,301.00	<u>12,176.00</u>

### Employees

During the year the PCC have employed a part-time organist. The salary costs include tax, National Insurance contributions and employer's pension contributions, where appropriate, and not just the 'take home pay' of the employees. David Howard has been the principle organist employed by St. Luke's church although he will now be stepping down due to new work commitments. Relief organists are used to provide cover during periods of absence.

Prof D Howard	874.00	
Mr A Wright	600.00	
Mr G Urwin	160.00	
Mr J Bradbury	120.00	
Mr S West	40.00	<u>1794.00</u>

### Major Repair

Church major repairs – Installation - Heating System	59,888.40
Church major repairs – Installation - Relaying Nave Carpet	530.00
Hall Maintenance – restricted – New Shelving	418.00*

\*Paid from section 106 grant.

### Church Maintenance

PAT Electrical Tests	633.60	
Yorwaste Waste Bin	502.80	
Quinquennial Works	275.00	
Lightening Conductor Test	189.00	
Data Cabling	154.18	
Light Bulbs	117.60	
Extinguishers Mtce	112.98	
Garden Maintenance	62.69	
Sundries	51.42	
Replacement Microphones	45.93	
Scrap Disposal	40.00	
Floor Wax	36.71	
New Step Ladders	16.95	
Electrical cable	14.25	
Keys	11.74	<u>2264.85</u>

# Annual Reports to the APCM

## Churchwardens

The church wardens have seen a busy and productive year, with the church continuing to worship and work together thanks to a team of volunteers. The post of vicar was filled in June 2016 with the installation of Jackie on 16th June 2016. This year also found the long awaited new heating system been completed on 25th November 2016.

## Maintenance

Work continues to meet the actions identified in the inspection in November 2014 and reported in January 2015. The works are drawing to a conclusion and thanks go to Martin Davies for his on-going work to make these improvements. Working days continue to assist with some of the minor repairs and trenches have been dug at the front of the church to lower the soil level and prevent damp in the building. As ever we are grateful to our volunteers whether polishing the brasses or digging holes; if you've never been involved before do come along and help out.

During the cleaning operation to return the church to use following the installation of the heating system we took the opportunity to replace the ceiling uplighter halogen bulbs with LED bulbs. These will last much longer and will be cheaper to run, supporting our green credentials.

## Health and safety

We continue to check health and safety including assessing risk, training volunteers, making the environment safe and ensuring as a church we are compliant with health and safety legislation.

There was an accident in church involving a fall resulting in injury including fractured bones. As a result of these injuries we will have to report the incident to the HSE under Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013 (RIDDOR). As a result anyone accessing the church via the Lady Chapel in the hours of darkness MUST make use of the torch in the entrance way to illuminate their path over to the main light switch panel to the left of the organ.

We have purchased our own electrical portable appliance testing and training has been given to volunteers to undertake out testing from 2017. This will save us £300 a year.

We are still exploring the installation of a safety rail in the sanctuary and the entrance to the Lady Chapel near the sanctuary. We will require a faculty and hope to progress with this year subject to costs.

In order to keep our lone workers safe we have introduced a buddy system with guidance for all those who work alone in church.

## Church heating

The replacement of the church heating system was completed 25th November 2016. This included installation of Broadband to enable remote operation of the new heating system. We have also installed Wi-Fi within church and the hall. The works took longer than expected and several events had to be held at Clifton Methodist Church. We expressed our gratitude to them especially Beryl McCaw their Steward. We would like to record our thanks to all those who worked so hard to

get the church ready for our return into the building for Advent Sunday (27th November). We would also like to record our thanks to Mike Tyler for supervising the works and Helen Warry who assisted Elaine Hill with grant applications. Thanks also to David Smallwood who managed the finances and had some real challenges along the way. The nave and hall carpets were professionally cleaned on 6th January 2017. The redecoration works in the side chapels and arches of the nave were completed in time for Easter.

### **Volunteering**

Following the sermon series several new volunteers came forward offering their gifts to support the church. The Sunday morning coffee team have some new members and will be shadowing the experienced and then joining a rota to start in November. Setting up for coffee will also be shared taking pressure off individuals. Church hall cleaning is also getting a boost with a few volunteers and Lesley Wilkinson is coordinating this small group.

### **Sides-people**

The church wardens would like to thank the sides-people for their continued support and welcome.

### **Terrier and inventory**

At the year end when the term of office ends for the church wardens the terrier and inventory is completed. This involved checking the fabric of the building and all the assets etc. Several of the wooden chair in the nave were removed as they were beyond repair. The old linen cupboard in the South Chapel has been sold as, following reorganisation and the return of the area to a working chapel, it was surplus to requirements.

## **Deanery Synod Report**

*Background:* York Deanery Synod comprises members of the clergy and elected members of the laity from churches in York. The Synod elects clergy and laity to stand on Diocesan Synod. Lay members of Deanery Synod also have the important task of electing lay representatives from the diocese to serve on General Synod.

### **Deanery Synod met in July 2016, October 2016 and February 2017.**

During the year, there has been discussion both at diocesan and deanery level about 'Developing our Deaneries', including ways of making these groupings more effective for mission. As a result, there will be new Deanery Leadership Teams formed this coming year, made up of both clergy and laity, who will be commissioned in their new roles by the Archbishop in September.

During the year, Jackie became a member of Synod after becoming Vicar of St Luke's, and then was invited to speak at the meeting in February about her work as Diocesan Adviser for Young Vocations. Liz Carrington gave a presentation on Eco-Church in October.

A number of other important issues for the Deanery and Diocese have been discussed and addressed over the year.

These have included:

- Training for Recognised Parish Assistants, and plans to offer other lay training within the deanery (Revd Terry Joyce)
- An update on Alpha UK (Revd Christian Selvaratnam)
- Information about 'York – City of Sanctuary' (Revd Paul Wordsworth)
- Initiatives from One Voice York (Revd John Lee)

- A presentation from Revd John Day (St Chad's) about his new role as Archbishop's Advisor in Mission Strategy and Church Revitalisation
- Synod receives reports from both Diocesan and General Synods.

St Luke's lay representatives have been Carol Lawson, Sally Maybridge and Helen Warry. Helen has also been elected as a lay member of the deanery standing committee.

At this year's Annual Parochial Church Meeting, there is opportunity to elect three lay reps from St Luke's to stand for the next three years. If you are interested in standing for election, please speak to Jackie or Gillian for further information.

Full minutes from the Deanery Synod Meetings are available on request.

*Helen Warry - April 2017*

## **Safeguarding report**

At a meeting in March 2017, the PCC reviewed and approved the Parish Policy for the protection of Children and, as an interim, awaiting new national guidance, to adopt the Diocese Safeguarding of Vulnerable Adults Policy. It also endorsed that "St Luke's PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishop's guidance on safeguarding children and vulnerable adults)."

### **What does this mean?**

*Code of Practice and guidance are issued in relation to many areas of secular law such as employment law to supplement and explain the strict law as it is set out in Acts of Parliament and Statutory Instruments. Code of Practice and similar guidance do not have the force of law and are intended to give an indication as to good practice in a given situation. They can be updated quickly as and when required and more flexibly than the legislative process.*

*The courts have made clear decisions that where a duty to "have due regard" to the Code of Practice or guidance exists, a failure to follow the Code of Practice or guidance is treated in the same way as a breach of law, unless the person who has acted in a way that is contrary to the Code of Practice or guidance can show an exceptional reason for departing from it.*

*All Church wardens and PCCs are under a duty to "have due regard" to all House of Bishops guidance and policy statements concerning safeguarding.*

*This means St Luke's PCC and Churchwardens are required to follow that guidance in all cases unless there are exceptional good reasons for not going so. In practice, the first step in relation to any safeguarding concern is to take the advice of the Diocese Safeguarding Advisor.*

## **Disclosure and Barring Service Checks**

Nine DBS checks were completed over the course of the year and all applicants were given clearance. *(The Disclosure and Barring Service check someone's criminal record if they apply for certain jobs or voluntary work, e.g. working with children.)*

## **Confidential Declaration Forms**

*A Confidential Declaration Form has to be completed by all those wishing to work with children and/or adults experiencing or at risk of abuse or neglect. It applies to all roles including clergy and volunteers.*

Thirty seven new CDFs were completed this summer. Each applicant had to obtain two written references to support their application. The forms are renewed every three years but references are required to be taken once only.

It has to be noted that there has always been a complete willingness from St Luke's volunteers to comply with the Church of England's Safeguarding Guidelines and this was very evident this summer when such a large number of Confidential Declaration

Forms were completed and references given for each applicant. Indeed, it was very heart warming that many of the referees had taken the time to write very thorough references about their applicants.

### **Safeguarding Training**

The PCC and those working with children received Safeguarding Training Module C1 at the end of January 2017.

*Sheila Audsley Safeguarding  
Representative for St Luke's Church*

### **Growing Our Church**

The vision of the Diocese of York is to be Generous Churches, making and nurturing disciples, mutually resourcing to fulfil our Mission and to build up the Body of Christ to grow in Christ-likeness, Commitment, Partnership, Influence and Numbers

For the last five years, the Diocese has been working with this vision and much has been achieved. Growing the number of disciples has been at the heart of this work.

The Diocese, is now looking ahead to the next five years and setting out what the strategic objectives should be. Following a period of prayerful reflection by the Archbishop, his staff team, Council and the Diocesan Synod about the issues which face the diocese three goals have emerged.

- Reach the people we currently don't
- Move to Growth
- Establish sustainable finance

As part of this vision, as a diocese parishes are being encouraged to embark on the local "Leading Your Church into Growth" (LyCiG) course, to help parishes identify initiatives in Mission and Ministry to bring the Kingdom of Christ closer to those in our community.

As a Parish, the decision was taken to use the LyCiG local course as the first step in developing our vision of "Growing our Church". LyCiG local is designed for use in small groups and the DVD based interactive sessions will stimulate, teach, equip and motivate church members of all ages to play their part in leading their church into growth.

A leadership team was established in January 2017 to run the course and to translate the outputs of the course into a strategic plan that seeks to move St Luke's from a maintenance model to a mission model and begin to invest in evangelism and embark upon mission initiatives which will halt the current decline in the Church of England and ensure that there will be a church that can be enjoyed by generations to come.

The Team members are:

- Becky Allright
- Liz Carrington
- Mark Comer
- Jackie Doyle -Brett
- Elaine Hill
- Barbara Martin
- Dave Pownall
- Tina Pownall
- Mark Reilly-Usher
- Helen Warry

The initial plan was to run all six of the LyCiG sessions on consecutive weeks, however having attended a Diocesan LyCiG day, the leadership team decided that it would be better to run three sessions before Easter and three after. The current programme is that following the second group of three sessions the strategic plan will be ready to share with the congregation in September 2017. The message that many parishes who have already undertaken the LyCiG process have

given is that it is God's timing we should be working to and not ours.

The first three sessions have now been held and the leadership team has met to review progress so far. Whilst not as many people as hoped for have attended the first sessions the feedback and ideas generated has been incredibly encouraging. We would therefore encourage as many of the congregation as possible to attend the next three sessions, this is an opportunity to shape and grow our Church for the future, and live out our mission statement;

*By God's grace, St Luke's seeks to be a PRAYING community, CARING in Jesus' name for each other and those with whom we live and work and, empowered by the Holy Spirit, SHARING God's love and the reason for the hope that is within us.*

## Children and Young People

This year has seen the number of children attending Sunday services rise slightly, especially when the Sunday afternoon **4Everyone** services are included. There has also been an increase in the number of children attending on Friday evenings. However, there has been a drop in numbers of young people attending on both occasions.

Sunday mornings see the Oasis (9-12 yrs) and Streams (8yrs old and younger) groups meeting for their own teaching during the sermon portion of the service. Numbers have remained fairly stable, with three to eight babies, children and young people attending each week. These sessions are led by a rota of leaders using materials from Scripture Union's Roots magazine, which follow the same lectionary as the adults.

Since February, there has been a new service called **4Everyone**. This is a short service (around 30 minutes long) followed by refreshments, and includes childfriendly and parentrelaxing activities – singing songs, listening to stories and short prayers. It takes place on the first Sunday of every month at 4pm.

There is also a family-focused **Communion4Everyone** at 10am on the 3rd Sunday of each month.

There are two groups that meet on a Friday evening:

- **Explorers** (7-11s) and **Climbers** (4-7's) now have around a dozen children attending each week. The children and leaders begin each session with a meal together, and then divide into their groups for age-appropriate activities. The two groups follow the same stories and this year has seen them looking at King David and Stories Jesus Told.
- **Pathfinders** (11-16's) currently have just three young people on the weekly register, although they are joined most weeks by two of the older Explorers. There have also been very popular half-termly Extended Pathfinder Sessions, which have included a Christmas Craft evening, a drumming workshop and a drama workshop. Each of these has been attended by about 20 young people. They also had a successful weekend away at the Emmaus Centre last July, during which they produced the Water-themed altar frontal.

There is also a group for young people which meets on Sundays.

- **Top Deck** (14+) saw up to eight young people regularly attending. In the summer term they looked at issues that were important to

the young people – homelessness, exams, Brexit – and in the autumn term they looked at Church history and tradition – what did the Church believe and why, and did they agree. Sadly, this group drew to a close with the Christmas social, due to new expectations for safeguarding, which included no longer being able to meet in a private house and no longer having over-18s and under-18s meeting together.

- **SIX:16** is the new venture for that 14-18 age group, led by Jackie along with others. It is intended that it will meet twice a month, in the new Junior Chapel, alternating afternoon and evening. The afternoon sessions will be focusing on social action and creating a stronger culture of invitation. The evening sessions will be focussed on discussing issues that are relevant to the young people. So far, numbers have been low, especially at the afternoon sessions, but it is hoped that will improve as the group gets established.

There are other activities which take place for children and young people over the course of the year:

The Nativity **Rejoice with Us – It's Christmas!** took place just before Christmas with a cast ranging in age from three to 17 years. The church was virtually full and the audience very much enjoyed the evening.

**Activity Week** in August saw nearly 90 primary-school age children and around 30 adults and teenagers becoming Jungle Explorers for the week.

The **Toddlers** group, run by Helen Gant, meets twice a week, on Monday

and Wednesday mornings from 9.30am to 11.00am. They have at least 15 adults and up to 30 children at each session, many of whom come to both sessions each week. They have a member of the Mothers Union attending each session to help make the tea, coffee and toast. They have two tables set up each day providing a different activity, such as crafts or Duplo, as well as providing plenty of space for children to run, play and explore.

The **Treble Choir** currently has ten choristers, ranging in age from 7-18; a few attend St Luke's with their families on a regular basis, while the others join the choir for rehearsals and special Sundays.

During the past year Matthew, Rakshika and Poorvika have joined, Joel and Matthew have been admitted to the choir, Sam and Jonathan have been awarded their light blue medals and Miriam has been awarded her dark blue medal. Janey and Miriam are working towards their RSCM Dean's awards; this is a more formal examination, with an external examiner and will take place in June or July.

The choir sang for Jackie's installation in June and during the Harvest Festival, St Luke'side, Christmas and Mothering Sunday services, as well as acting and singing in the Nativity play. We hope that in future the choir will be able to sing during communion at the **Communion4All** services (3rd Sunday of each month).

We must thank Bronwen Tuffen who has stepped in as rehearsal accompanist when one of us is absent, and as ever we are grateful to the choristers for their enthusiasm and dedication to choir.

## **Church Heating and Energy sub-group**

During the last year, a sub-group of the PCC put into action a strategy for replacing the aged gas heaters that were installed over 15 years ago with a new gas fired central heating system. This project became by far the biggest single programme of works undertaken at St Luke's since our foundation over 100 years ago and represents a very significant financial investment in the fabric of our buildings.

There is no ideal method of heating a building like the church. It is poorly insulated, lofty and for most of the week is unoccupied. The system chosen, installed by Byfield Heating Ltd of Ferrybridge, uses a central boiler feeding a number of fan convectors around the buildings via a network of pipes running through underfloor ducts in the nave and side chapels. Control is effected via a number of main thermostats in the vestries, nave and side chapels and also from local thermostats in each of the fan convectors. In combination, this network of thermostats combines to run the whole system in the most efficient manner possible. The system can also be remotely monitored and controlled.

The project came in over the estimated amount quoted in last year's APCM report due to some issues with asbestos and other necessary additions as well as including redecoration where needed and the relaying and cleaning of the carpet. We had a wonderful response to an appeal to help pay for this project at last years' Gift Day as shown in the accounts however we had to take out a loan from the Diocese to help pay for the work and this will need repaying within the next five years. See Finance report and accounts for further details.

## **Green Group**

Environmental issues are of increasing global significance. Responsible care of God's creation is an important part of our mission and ministry. This year has seen some familiar initiatives revisited and new ones introduced, alongside the ongoing work of raising awareness of the issues and encouraging one another in making changes to our own lifestyles where ever possible.

### **April/May 2016:**

- Planted vegetables in the church garden; distributed these to the Tuesday Club and to some neighbours in the street.

### **July:**

- Met with Canon Adrian Botwith, who had been invited to explore environmental issues on behalf of the Diocese, and shared our experience. He felt our model of environmental care could be replicated across the Diocese. (Canon Botwith has since withdrawn from his role for family reasons.)

### **August:**

- Held another Give and Take Sunday morning event.
- Liaised with Accessible Arts and Media (AAM) on the Green at Heart interviews (Ken Dove and Annie Ventress) so Fothergill residents could view them.

### **September:**

- Registered for One Planet York
- Worked with City of York Council's 'Colourful Clifton' project, providing publicity in *Grapevine* and planting lavender in Kingsway and Burton Green.

- Highlighted issues to do with water and the environment in our harvest worship.
- Rachel Maskell MP presented our A Rocha Bronze Award
- Under the award heading of 'Global neighbours', we twinned three toilets at St Luke's with locations in the developing world.

#### October:

- Welcomed Jan Goodair into the group

#### November:

- Cancelled two energy monitoring evenings due to lack of support
- Prepared a *Grapevine Lite* article and survey for January 2017 to assess the impact of our work on the congregation, which began in 2012

#### December:

- Introduced some eco-friendly cleaning products (some of which are also Fair Trade) to our monthly Fair Trade stall

#### January 2017:

- Finalised online and hardcopy versions of the survey and invited the congregation to complete these by the end of February.

#### February:

- Held a Green Communion service, drawing on A Rocha resources, as part of a national celebration of A Rocha's Eco-church scheme. This included an act of commitment to take seriously the church's calling to take action on environmental issues.

#### March:

- Undertook the task of analysing survey responses and using these to inform our approach and specific focus for the year ahead.

The members of the Green Group would like to thank Liz Carrington for her commitment and leadership in this area of the work of St Luke's. They wish her well for her period of sabbatical leave.

## Social Committee

The Social Committee has met three times during the last year. We have organised the monthly coffee mornings which have seen Danny and Margaret, our local councillors, attending and running a regular surgery and a visit from our MP Rachael Maskell. The coffee mornings, now called **Community Café** have now moved to the last Saturday in the month to coincide with the Forget Me Not services. Although some planned events were affected by the heating works in church we had a very successful concert by the **Sonus and Enkelit** choirs last May, a Mother's Union **Strawberry Tea** in June, a return of the very popular **Port Talbot and Cymric Choir** in November and finally a **barn dance** (*pictured right*) in February with the Gaelstrom Ceilidh Band. The Social Committee has also been involved in the continued development and growth of *Grapevine*, *Grapevine Lite* and the production of the fund raising St Luke's Christmas cards along with the Explorers group.

Our main event for 2017 is the arts festival '**Let All Creation Sing**' which will run from the 16th to the 18th June. There will hopefully be a social event during the weekend of St Luke's Tide, further details to follow.

The Social Committee always needs new members so if you think this is something you would like to get involved in please speak to Mark Comer, Liz Davies, Olivia Seymour, Marjorie Sharp, Helen Warry or Lesley Wilkinson.

## Mothers' Union

The branch continues to hold monthly meetings, a total of 11 last year.

We have 13 members on roll, with one member joining us from being a Diocesan member. Our programme of meetings and our fundraising events aim to encompass the aims and objects of the Mothers' Union in promoting stable family life and relationships through Christian faith in action.

This past year we invited four speakers including a speaker from Relate, Liz Carrington who spoke about her role as a Street Angel and speakers from The Samaritans. We also held a Lenten reflection evening led by Lynn Comer and we joined the Church Advent Reflection evening in December. Members also enjoyed a social time together in September and a Craft evening in November.

Members also attended the Archdeaconry Service in Heslington in July and this year will be hosting this service here at St Luke's.

Members went out with Doreen Green in March to celebrate her 90th birthday. This year our fundraisers were a Strawberry Tea in June and an Autumn

soup and cheese lunch in October. Together these events raised nearly £400. This was given to MU Harvest Appeal and to the AFIA project and smaller amounts to Church and to branch funds.

Do visit the Mothers' Union website, [www.mothersunion.org](http://www.mothersunion.org), to find out more about the work of this worldwide organisation. You could also come along to one of the meetings, second Monday each month at 7.30pm, usually in the Church Hall. Everyone is welcome at our meetings, member or not! The current programme is displayed on the Church Hall notice board.

## St Luke's Tuesday Club

I am pleased to report that we are still going strong and have managed to attract a few more new members.

Our afternoons are full of laughter and camaraderie and we look forward to our trips which begin in April.

Thank you to everyone who helps to make it such a pleasure to be part of – from the kitchen to the calling and a particular thank you to Mark for setting up the tables before we begin.

*Linda Turpin*



*Nativity rehearsal  
- December*



*Garry and Nick on  
placement at St Luke's*

*Crib Service Band  
- December*



*Explorer post-  
Christmas party*